



**BEDFORD**  
BOROUGH COUNCIL

# Help for people with learning disabilities

Adult Learning Disability Team



*Adults and Community Services*

## About Us

The Bedford Borough Learning Disability Team is a team of social workers, community nurses, community team assistants and administrative staff who provide support to people with learning disabilities and their carers.

## What we do

We provide a specialist service to adults who are 18 years old and over, whose main care needs are because of learning disabilities and who live in the Bedford Borough area. The team can offer support and advice with:

### Specialist health care needs

#### For example:

- epilepsy
- mental health
- complex physical needs
- challenging behaviour
- autism
- dementia

And **social care needs** such as:

- Self directed support
- Day opportunities (college, vocational courses)
- Employment opportunities
- Accommodation

- Help to live at home
- Respite Care
- Carer's assessment

The assessment, care management and specialist nursing support is the main work that is provided by the Adult Learning Disability Team. This is because we have a legal responsibility to carry out Community Care assessments.

## How do we do this?

### Referral

Anybody can make a referral to the team (contact details on back page).

**We will complete an assessment to find out whether you are eligible for our services.** This will be done within 28 days unless it is urgent – then we will see you a lot sooner.

You will be given a Named Worker. The worker who supports you could be a social worker or a community nurse, or a community team assistant.

### Assessment

- We will discuss and agree your needs with you.
- We will contact or refer you to other professionals or services if necessary who can help meet your needs.'
- We will help you plan to meet your health and social care needs.
- We will write your support plan with you and give you a copy.
- The support plan will talk about your needs and how they will be met what is going to happen and when and who will be doing it.
- We will set a date when we can review your support plan which is usually once a year plan.

## **Support plan**

The Team will carry out what was agreed in the support plan.

They will make sure that other people named in the support plan will carry out what they agreed.

## **Review**

- We will meet you to see if you have been happy with the support you have received.
- We will look to see if anything else needs changing.
- The support plan will either be updated or we agree that our work will be finished.

## **Closure**

- When our work has finished we will tell you.
- We will also tell other people who know you.
- We will make sure that you know how to contact the team if you need us in the future.

## **Other services that we may offer**

- advice and guidance
- support with safeguarding of vulnerable adults issues
- training for carers
- health promotion
- support in accessing mainstream services
- signposting onto other agencies
- working with other agencies
- transition into adult services

## **The Adult Learning Disability Team may contact the following agencies to support you:**

- Other health and social service professionals, e.g. clinical services, psychology, occupational therapists
- Housing authorities
- Education, schools and colleges
- Mental health services
- Primary Care Trusts, G.P's, District Nurses
- Police
- Benefits Agency, employment agencies and volunteers
- Advocacy services
- Registered care providers
- Day service providers
- Supported living providers
- Leisure service providers
- Voluntary organisations e.g. Mencap

## **Eligibility and access**

We can only help those whose independence is at the greatest risk if they do not receive a service from us. The assessment helps us to give priority as fairly as we can to those in greatest need of support.

There is no charge for the assessment. The worker will discuss any costs relating to the service(s) you need with you and will arrange for an assessment of your financial circumstances. We can also assess whether there are any benefits that you are entitled to receive.

## Safeguarding adults

Abuse is mistreatment by any other person that violates your human and civil rights. Bedford Borough Council is committed to safeguarding vulnerable adults from abuse (SOVA). If you are being abused or suspect that someone you know may be the victim of abuse contact Adults and Community Services. Your concerns will be taken seriously and will receive prompt attention.

## Having your say


We would like you to tell us how you think Bedford Borough Council's Adults and Community Services have worked for you and what you think of our services. Our staff will ask for your views throughout your contact with us.

To give us feedback on the service you have received, please speak to the manager or staff in the Adult Learning Disability Team or write to us at the address on the back page.

Bedford Borough Council's Adults and Community Services are independently regulated by the Care Quality Commission (CQC). If you want to discuss our service(s) with them they can be contacted at:



 **03000 616161**       **enquiries@cqc.org.uk**

 **Care Quality Commission**  
Citygate  
Gallowgate  
Newcastle upon Tyne  
NE1 4PA

## Notes

## Finding out more

If you would like further copies, a large-print copy or information about us and our services, please telephone or write to us at our address below.

Për Informacion

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برای اطلاع

Per Informazione

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## Contact The Adult Learning Disability Team



01234 276762



**Adult Learning Disability Team**

Bedford Borough Council

Borough Hall

Caudwell Street

Bedford

MK42 9AP

If you need to speak to a Duty Worker outside office hours please call **Emergency Duty Team on: 0300 3008123**



care@bedford.gov.uk

## General Enquiries



01234 267422



**Adults and Community Services**

Bedford Borough Council

Borough Hall

Caudwell Street

Bedford

MK42 9AP

**Ask for leaflet  
AS144\_13**



care@bedford.gov.uk