



# East of England Permit Scheme

**Authority Addendum for  
Bedford Borough Council**



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Version (2.0). Released in September 2017.

## Appendix E – Bedford Borough Council Addendum

- 1.1 The East of England Permit Scheme, *referred to as EEPS or the Permit Scheme*, is a ‘common scheme’ but allows certain elements of the scheme to be specific to the individual authority operating the permit scheme, within the scope of the Regulations and East of England Permit Scheme.
- 1.2 This section of the East of England Permit Scheme provides for addendums from each EEPS Permit Authority to enable it to set out any specific items pertaining to their operation of the Permit Scheme.
- 1.3 Each Permit Authority will set out these elements in their own specific Addendum.
- 1.4 The Bedford Borough Council Addendum is available on the Council’s website or upon request to the Council.
- 1.5 **Streets Covered by the Permit Scheme within Bedford**
  - 1.5.1 The “specified area” as required under Permit Scheme Regulations, will be the geographical area encompassed by the Bedford Borough Council’s boundary.
  - 1.5.2 All streets maintained by, or on behalf of, Bedford Borough Council are included within this scheme. These streets are identified as part of the Bedford Borough Council’s Additional Street Data (ASD).
  - 1.5.3 Highways England roads and private streets are not included in the Permit Scheme.
  - 1.5.4 **Strategically Significant Streets**
  - 1.5.5 Bedford Borough Council do not have any other streets designated as strategically significant that are not included within the scope of a strategically significant street, as defined within the EEPS.
- 1.6 **Permit Fees**
  - 1.6.1 The permit fee levels for Bedford Borough Council are set out in the table below. These fee levels are within the maximum levels set out within the Permit Scheme Regulations.

REINSTATEMENT CATEGORY OF STREET	CATEGORY 0, 1 AND 2	CATEGORY 3 AND 4		
STREET DESIGNATED AS TRAFFIC SENSITIVE OR NOT	ALL STREETS	TRAFFIC SENSITIVE AT SOME TIMES/LOCATIONS		NON TRAFFIC SENSITIVE AT ANY TIME OR LOCATION
TIME AND LOCATION OF ACTIVITY	ANY TIME AND LOCATION	ANY PART WITHIN TRAFFIC SENSITIVE TIMES AT TRAFFIC SENSITIVE LOCATIONS	WHOLLY WITHIN NON TRAFFIC SENSITIVE TIMES/LOCATIONS	ANY TIME AND LOCATION
Provisional Advance Authorisation	£105	£105	£75	£75
Major Activity	£240	£240	£150	£150
Standard Activity	£130	£130	£75	£75
Minor Activity	£65	£65	£45	£45
Immediate Activity	£60	£60	£40	£40

### 1.6.2 Permit Variation Fees

1.6.3 For permit variations, Bedford Borough Council will charge:-

- £45 for all activities on category 0, 1 and 2 streets and category 3 and 4 streets that are traffic-sensitive;
- £35 for all activities on category 3 and 4 non traffic-sensitive streets.

## 1.7 **Waiving and Reduction of Permit Fees**

- 1.7.1 As the Permit Scheme encourages the earliest visibility for planned major activities any Promoter who provides a PAA at least six months prior to the proposed activity date and does not vary the proposed works will not be charged a fee for the PAA or permit application.
- 1.7.2 In addition Bedford Borough Council may waive an individual charge or offer a discount where it considers such action is merited.

## 1.8 **Storage Requirements for plant/materials on same USRN as works site, but outside working area**

- 1.8.1 Materials stored outside the working area, but still under the same USRN as the works, can be covered by the permit. Any storage of materials or plant on any other road or area, can be covered by a Section 171 license or a permit

## 1.9 **Phased Traffic Management**

- 1.9.1 The use of phased TM during works is to be agreed beforehand. The works promoter should apply for a variation to the existing permit when the TM changes on site. There will be no charge for this variation, provided that the agreed changes do not differ from what was agreed.

## 1.10 **Temporary Traffic Signal Applications (TTSA's )**

- 1.10.1 A TTSA is not required for any site that requires the operation of temporary traffic lights. All temporary traffic lights will need to be detailed on the permit application, and authorisation will automatically be given when the permit is granted.

## Document Control Sheet

Document Title	East of England Permit Scheme: Authority Addendum for Bedford Borough Council
Revision	2.0
Status	Final
Release Status	Approved for Release
Control Date	20 <sup>th</sup> September 2017

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